



PRESTON | HOLLOW
C A P I T A L

Financial Operations Analyst

Preston Hollow Capital, LLC (PHC) is an independent specialty finance company focused on municipal finance, commercial finance, and asset management. As a financing solutions provider and investor, PHC differentiates itself with the ability to deliver capital with speed, certainty and flexibility, while producing superior risk-adjusted returns across a broad spectrum of investment strategies.

We are seeking a highly professional financial operations analyst to assist with the operations and accounting aspects of the business. This role will be based in Dallas, Texas, and report to the Executive Director of Operations. Working with both the Executive Director of Operations and the Chief Financial Officer, this role provides the opportunity to be involved in many aspects of treasury & cash management, financial reporting and analysis, portfolio management, and accounting. This is a dynamic role offering a continually increasing level of responsibility, best suited for the aspirational, highly motivated candidate. The position provides an exceptional opportunity for ongoing professional growth and development, working closely with PHC's accomplished team of finance professionals. Initially it will include the following responsibilities:

- Manage daily trading activity (bond, repos, shorts, loans)
- Maintain accuracy of portfolio management system
- Work with asset management team on all construction transactions
- Maintain asset subledgers to support financial statements

Qualified candidates will possess the following:

- 5 years of experience at financial institutions
- A Bachelor's degree in accounting &/or finance
- Excellent written/verbal communications skills and technical skills, including data management and analysis
- Strong organizational and time-management skills, the ability to produce effectively in a fast-paced environment, and resolute attention to detail and accuracy

Personal Attributes:

- Uncompromising personal integrity
- Team player -- willing to contribute toward the completion of other accounting, reporting and operational tasks as needed
- Organized and efficient, able to establish priorities
- Ability to work/interact effectively at a very senior level, both internally and externally

PHC offers a competitive compensation and benefits package including:

- Company-paid medical/dental/vision plans
- 401(k) with employer match
- Paid vacation based on position and length of service
- Employer paid long/short term disability and life insurance coverage

[Preston Hollow Capital \(www.phcllc.com\)](http://www.phcllc.com) is the leading solution provider in municipal finance. Headquartered in Dallas, Preston Hollow Capital is an independent municipal finance *company* with over \$1.7 billion in permanent equity investment capacity from a diverse investor base comprised of founding management, institutional investors including funds managed by Stone Point Capital LLC and HarbourVest Partners, and several prominent family offices. Since being founded by Chairman & CEO Jim Thompson in 2014, Preston Hollow Capital has closed over \$2 billion in transactions across a variety of sectors of the municipal bond market including real estate, senior living, K-12 and higher education, healthcare, infrastructure, general government and economic development. Preston Hollow Capital differentiates itself with its ability to deliver capital with speed, certainty and flexibility.

Preston Hollow Capital is an EQUAL EMPLOYMENT OPPORTUNITY employer. Candidates are considered for employment without regard to classification protected by applicable federal, state or local law.