



PRESTON | HOLLOW

COMMUNITY CAPITAL

## Asset Manager

***Preston Hollow Community Capital LLC (PHCC)*** provides specialized impact financing solutions for projects of significant social and economic importance to local communities in the United States. As a team, we bring a decades-long track record of helping communities achieve their financial, sustainability and community impact goals. We do so through a unique partnership model, rigorous and disciplined credit underwriting and creative investment structuring built around delivering certainty and flexibility to our borrowers.

We are seeking a highly professional and experienced Asset Manager to assist with the management and oversight of the PHCC portfolio. Our assets reside in a variety of sectors, including commercial real estate, higher education, healthcare, and infrastructure. This role will be based in Dallas, Texas, and report to the Co-Chief Credit Officer. It includes the following responsibilities:

- Monitoring the performance of PHCC bond/debt portfolio transactions
- Performing regular site inspections on real estate collateral
- Monitoring third-party construction to ensure PHCC-financed projects are delivered on time and within budget.
- Collaborating with credit and asset management team members to deliver regular portfolio updates and performance metrics to senior management
- Maintaining content and quality of PHCC's asset management database
- Interacting and communicating effectively with the Chief Credit Officer, Operations, the Originations team and other PHCC units

Qualified candidates will possess the following:

- 5-8 years of overall professional experience, with at least five years in real estate and asset management
- A Bachelor's degree in business, finance, or related field
- Must be able to demonstrate strong knowledge of real estate, including construction (construction draw experience *strongly* preferred) property operations, underwriting and valuation
- Excellent written/verbal communications skills and technical skills, including data management and analysis
- Strong organizational and time-management skills, the ability to produce effectively in a fast-paced environment, and resolute attention to detail and accuracy
- Experience using excel to construct financial models for transactions

Personal Attributes:

- Uncompromising personal integrity
- Team player -- willing to contribute toward the completion of other credit, underwriting and operational tasks as needed
- Organized and efficient, able to establish priorities
- Ability to work/interact effectively at a very senior level, both internally and externally

PHCC offers a competitive compensation and benefits package including:

- Company-paid medical/dental/vision plans
- 401(k) with employer match
- Paid vacation based on position and length of service
- Employer paid long/short term disability and life insurance coverage

Please submit resumes to [resumes@phcllc.com](mailto:resumes@phcllc.com) or apply on *LinkedIn*

***NO AGENCIES PLEASE***

Preston Hollow Community Capital is an EQUAL EMPLOYMENT OPPORTUNITY employer. Candidates are considered for employment without regard to classification protected by applicable federal, state, or local law.